



### **To Do Before Trip Checklist!**

- ☐ Passport – check your expiration date, get it renewed if near departure date, don't wait to cut it close! If you're bringing the kids, make sure you have the right paperwork, including a passport for each, a letter of consent if only one parent is traveling, and documentation for adopted children. Make a photocopy, keep in your money belt and leave one with family member in the US.
- ☐ Other IDs - Consider bringing a couple extra passport-type pictures, which can expedite the replacement process for a lost or stolen passport such as your driver's license or work ID.
- ☐ Airlines, Accommodations, Transportation (Create an excel spreadsheet with all this information to include all flight information, accommodations' confirmation #, contact person with addresses, phone numbers, etc. and then you can give to your family in case of emergencies) This goes in your trip folder. Reminder: If you plan multiple cities via train, you should purchase prior to your trip before you leave your country. The Rail company will mail your tickets or e-tickets to you. However, if only for a day trip and returning to start destination, you can purchase same day of trip.
- ☐ Credit Card/Bank Card(s) – most cards' websites now have a way to notify them on-line when you will be traveling out of the country. If they don't, call them. This is very important as if they are not use to seeing charges for you out of the country, they may lock your card until they have contacted you. Also, another good idea is to create a small card (business size) to keep in your money belt to include: your credit card/bank's emergency phone number in the US (but not its 800 number) to call collect if you have a problem, include your last 4 Digits of each card # and Pin code. If you don't know your credit card's PIN code, ask your bank to mail it to you. Trick: Create a code to remember your PIN #. And, don't forget to read your benefits section of your cards so you can see what they also will cover during your trip out of the country (extra on top of your travel insurance). NEVER make a copy of your actual credit card!
- ☐ Medical Needs and/or Prescriptions - It's smart to make a list of specific medical conditions, ie. Diabetic, pacemaker and prescriptions in case you end up at a hospital as well as copies of prescriptions for eyewear/contacts and medicine in case you lose either to make it quicker to get replaced. Visit your doctor to get a checkup, and see your dentist if you have any work that needs to be done. If you use prescription drugs, stock up before your trip.
- ☐ Mobile/Smartphone(s) - If you plan to use, contact your provider to enable international calling or to "unlock" your phone. Consider signing up for an international calling, text, and/or data plan, and be sure to confirm voice- and data-roaming fees. Example: Verizon in USA has for \$10 a day unlimited texting, including pictures and calls. If you don't have unlimited data, you can purchase more most 4 GB of data is enough even for a 12-day trip and using GPS on i-phone.

☐ Register your trip with your Country's Embassy or Consular, if applicable, so if there were to be any type of emergency such as Mother Nature catastrophes or terrorism attacks, they know you are there and it makes it easier to reach them for help or, at least have the closest embassy's address available.

- Australia – <https://smartraveller.gov.au/>
- Canada – <https://travel.state.gov/content/travel/en/international-travel/before-you-go/step.html>
- New Zealand - <https://www.safetravel.govt.nz/register-your-travel>
- US Embassy – STEP – Smart Traveler Enrollment Program <https://step.state.gov/step/>

☐ Apps - Download any apps you might want to use on the road, such as translators, maps, and transit schedules.

- On your cell phone, you should try to have your airline, Airbnb or booking.com, credit card and banks as well as your favorite exchange app such as Unit Plus as it converts not just money but Area, fuel-Mileage, length, temperature, time, volume and weight. Don't forget to add any usernames or password onto your paper with your other credit card/bank info or have on your phone under passwords, etc.
- App or Quick Entry to back into into your country
  - Australia – SmartGates  
<https://www.abf.gov.au/entering-and-leaving-australia/smartgates/departures>
  - Canada - CanBorder – eDeclaration to your smartphone  
<https://www.cbsa-asfc.gc.ca/new-neuf/app-eng.html>
  - New Zealand – eGate is an automated way to get through passport control  
<https://www.customs.govt.nz/personal/travel-to-and-from-nz/travelling-to-nz/egate/>
  - USA - Mobile Passport - This is only at 26 airports in the US. Check out their website:  
<https://mobilepassport.us/>



Canada App



USA App